



# Stanstead Abbots Parish Council

Stanstead Abbots Parish Council, 150 The Maltings, Roydon Road, Stanstead Abbots, Herts. SG12 8HG. Clerk - Sarah Neighbour [clerk@stansteadabbottsparishcouncil.gov.uk](mailto:clerk@stansteadabbottsparishcouncil.gov.uk)

**To: Councillors WITTING (CHAIR), BREACH, DAVIES, DORMON, HOWLETT**

You are summoned to attend the on-line meeting of the

## **FINANCE AND POLICY COMMITTEE**

Meeting to be held online via Zoom on  
**TUESDAY 23rd MARCH 2021**  
**AT 7.30PM**

## **AGENDA**

Members of the public and press are invited to attend this meeting. For an invitation and meeting details please email the Clerk at [clerk@stansteadabbottsparishcouncil.gov.uk](mailto:clerk@stansteadabbottsparishcouncil.gov.uk)

Sarah Neighbour  
17.03.2021

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting

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### **27/21 PUBLIC FORUM**

To suspend the meeting to receive representations from members of the public on matters within the remit of the Finance and Policy Committee.

### **28/21 APOLOGIES**

To receive apologies for absence.

### **29/21 DECLARATIONS OF INTEREST**

**To receive Disclosures of Pecuniary Interests (DPI) from Councillors, in accordance with section 30 of the Localism Act 2011.**

It is the responsibility of each Councillor to ensure that the register of their interests is kept up to date.

### **30/21 TO CONFIRM THE MINUTES OF THE FINANCE AND POLICY MEETING ON 30th SEPTEMBER 2020.**

### **31/21 DRAFT CALENDAR OF MEETINGS AND FORWARD PLAN 2021/22**

1. To agree a calendar of meetings and forward plan for 2021/22

### **32/21 FINANCE REPORTS**

1. To note the Annual Budget Report

### **33/21 ANNUAL GOVERNANCE AND REVIEW (AGAR) FINAL REPORT 19/20**

1. To note the final report for the 19/20 AGAR



- 34/21 ANNUAL REVIEW OF THE COUNCIL ASSET REGISTER**  
1. To review the Councils Asset Register
- 35/21 ANNUAL REVIEW OF THE COUNCIL INSURANCE POLICY**  
1. To review the Councils current Insurance Policy
- 36/21 ANNUAL REVIEW OF THE COUNCIL STANDING ORDERS**  
1. To review the Councils Standing Orders
- 37/21 ANNUAL REVIEW OF THE COUNCIL FINANCIAL REGULATIONS**  
1. To review the Councils Standing Orders
- 38/21 ANNUAL REVIEW OF COUNCIL STATEMENT OF INTERNAL CONTROL**  
1. To review the Councils Statement of Internal Control
- 39/21 ANNUAL REVIEW OF COUNCIL RISK ASSESSMENT AND KEY CONTROLS**  
1. To review the Councils Risk Assessment and Key Controls
- 40/21 POLICY REVIEW**  
1. Review suggested amendment to the Councils Social Media Policy  
2. Consider Draft Zoom Meeting policy
- 41/21 COUNCILLOR COMMUNITY ENGAGEMENT POLICY**  
1. Discuss a Councillor Community Engagement Policy
- 42/21 TO AGREE DATE OF THE NEXT MEETING**  
1. The next meeting of the Finance and Policy Committee will be on Wednesday 2<sup>nd</sup> June 2021 at 7.30pm