



# Stanstead Abbots Parish Council

stansteadabbottsparishcouncil.gov.uk

Clerk to the Council  
S. Neighbour

150 The Maltings, Roydon Road  
Stanstead Abbots SG12 8HG

07943 602877

To: Councillors Davies (Chairman), Breach, Cassidy, Chapman, Dormon (Vice Chairman), Hickford, Howlett, Poulton, and Witting.

You are summoned to attend the on-line meeting of

## **Stanstead Abbots Parish Council**

Meeting to be held on  
**Thursday 8<sup>th</sup> April 2021**  
**At 7.30pm for 7.45 start.**

### **Members of the public and press are invited to attend this meeting.**

To attend this meeting please e mail the clerk at [clerk@stansteadabbottsparishcouncil.gov.uk](mailto:clerk@stansteadabbottsparishcouncil.gov.uk). On receipt of your e mail, you will be sent a Zoom invitation.

Sarah Neighbour  
Clerk to Stanstead Abbots Parish Council

1st April 2021

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire before the meeting

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### **178/21 Public Forum**

To suspend the meeting to receive representations from members of the public on matters within the remit of the Parish Council.

### **179/21 To receive and accept apologies of absence.**

### **180/21 To receive Disclosures of Pecuniary Interests (DPI) from Councillors, in accordance with section 30 of the Localism Act 2011.**

**It is the responsibility of each Councillor to ensure that the register of their interests is kept up to date.**

### **181/21 To grant dispensations on matters to be discussed at the meeting.**

### **182/21 To confirm the Minutes of the Stanstead Abbots Parish Council meeting on the 4<sup>th</sup> March 2021 and note the Minutes of the Finance and Policy Committee on 23<sup>rd</sup> March 2021**

### **183/21 Reports from District and County Councillors.**

### **184/21 Crime and Policing in Stanstead Abbots**

1. Gatherings of large groups at St Margaretsbury Recreation Ground
2. Cars and Bikes Speeding in the High Street

### **185/21 Budget and Payments**

1. Agree payments and bank reconciliation for March 2021.
2. Approve Clerk overtime for hours worked on the new website.
3. Approve annual salary increment for the Clerk.
4. Approve appointment of new bookkeeper for payroll services.

## 5. Review Council Insurance Quotes

### 186/21 Planning

Planning applications can be viewed on the East Herts District Council website at: <https://publicaccess.eastherts.gov.uk> Please enter the application reference, keyword or address and then Search

#### Applications submitted where deadline has passed -

**0502/HH PROPOSAL:** Single storey rear and front extensions. AT: 3 Abbots Court High Street Stanstead Abbots Hertfordshire SG12 8U CONSULTATION Deadline: **Please send me your comments by: 23rd March 2021**

**3/21/0647/HH PROPOSAL:** Attic conversion, 3 roof lights and replacement windows. AT: 133 Cappell Lane Stanstead Abbots Ware Hertfordshire SG12 8DA **CONSULTATION Deadline: Please send me your comments by: 5th April 2021**

#### Decisions –

**3/21/0234/HH :** Erection of new boundary wall with brick piers and black powder coated metal railings and sliding vehicular/pedestrian entrance gates. **AT: 7 Abbots Rise Stanstead Abbots, Hertfordshire. this matter was considered by the Council on the 29th March 2021 and it was decided to Grant Planning Permission subject to Conditions.**

**3/21/0183/HH:** Removal of garden store and construction of flat roof outbuilding. AT: 1 Thele Avenue Stanstead Abbots Ware Hertfordshire SG12 8J **this matter was considered by the Council on the 23rd March 2021 and it was decided to Grant Planning Permission subject to Conditions.**

**3/21/0248/HH PROPOSAL;** Demolition of Conservatory. Construction of single storey pitched roof front extension and alterations to fenestration. **AT: 6 Orchard Close Stanstead Abbots, Hertfordshire this matter was considered by the Council on the 15th March 2021 and it was decided to Grant Planning Permission subject to Conditions**

### 187/21 Annual Review of the Councils Statutory Documents

1. Review and approve the current Council Standing Orders
2. Review and approve the current Council Financial Regulations
3. Review and approve the current Council Asset Register 20/21
4. Review and approve the current Council Risk Assessment and Key Controls

### 188/21 Revised Social & Electronic Media Policy

1. Review and approve the revised Social & Electronic Media Policy

### 188/21 Update on the Neighbourhood Plan

### 189/21 CCTV Update

1. CCTV at St Margaretsbury Recreation Ground

### 190/21 Speeding in the village

1. 20's Plenty Update

### 191/21 Litter, fly tipping and rubbish collection

1. To consider the Council joining the Keep Britain Tidy 'Great British Spring Clean' Campaign and the purchase of litter pickers.

## **192/21 Village Playground Update**

1. Update on the improvement works in the village playground and meadow.

**193/21** To suggest items for the agenda for the **ANNUAL GENERAL MEETING** of the Parish Council to be held on **Thursday 20<sup>th</sup> May at 7.30 – meeting to start at 7.45** items to the Clerk by e-mail by 13<sup>th</sup> May 2021.

### **Dates of next committee meetings and events to be agreed.**

1. Maintenance and Traffic Committee to be arranged.
2. Planning Committee meeting to be arranged.
3. Finance and Policy Wednesday 2<sup>nd</sup> June 2021 7.30pm

### **Dates of meetings of Stanstead Abbots Parish Council 2021**

Thursday 13<sup>th</sup> May 2021 – Parish Meeting in the village hall

Thursday 20<sup>th</sup> May 2021 – Annual Council Meeting