



Stanstead Abbots Parish Council

www.stansteadabbottsparishcouncil.gov.uk

Clerk to the Council
S. Neighbour

150 The Maltings, Roydon Road
Stanstead Abbots SG12 8HG

07943 602877

To: Councillors Davies (Chair), Breach, Cassidy, Chapman, Dormon, Hickford, Howlett,
Poulton and Witting

You are summoned to attend the following meeting

Annual Meeting to be held on

**Thursday 27th May 2021 in
The Parish Hall**

At 7.45 p.m.

Members of the public and press are invited to attend this meeting.

Social distancing and Government guidelines mean that this meeting will be attended by 5 members of the Council only plus the clerk in person. Members of the public can attend via zoom. Any questions asked in the public forum will be answered via email after the meeting on this occasion in order to keep the meeting as brief as possible*. If you wish to join the meeting remotely, please email clerk@stansteadabbottsparishcouncil.gov.uk for the zoom details.

The meeting will be live streamed to our Facebook page so if you wish to watch the meeting, please visit www.facebook.com/StansteadAbbottsParishCouncil.

*The law requires us to have our Annual meeting by the end of May and we have been advised to keep the meeting as short as possible dealing with only such matters that we are legally required to so as not to exclude the Councillors who are not able to attend.

Sarah Neighbour
Clerk to Stanstead Abbots Parish Council

21st May 2021

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting

1/21 To elect the Chair of the Council

2/21 PUBLIC FORUM

To suspend the meeting to receive representations from members of the public on matters within the remit of the Parish Council

3/21 To receive apologies for absence.

4/21 To receive Disclosures of Pecuniary Interests (DPI) from Councillors, in accordance with section 30 of the Localism Act 2011.

It is the responsibility of each Councillor to ensure that the register of their interests is kept up to date.

5/21 To grant dispensations on matters to be discussed at the meeting.

6/21 To confirm the Minutes of the meeting of Stanstead Abbots Parish Council on 8th April 2021.

7/21 Vice Chair, and Committees of the Council

1. To Elect the Vice Chair of the Council.
2. To appoint members to the Council's Committees:
 - Finance and Policy Committee
 - Maintenance and Traffic Committee
 - Planning Committee

8/21 Appointments of Trustees

There has been a proposal to amend the Council's policy on appointments to Trusts which will be considered by the Finance and Policy Committee prior to going to the next Council meeting. Therefore, these appointments will be considered temporary until confirmed or otherwise following the review of our policy.

1. Parish Hall
2. St Margaretsbury Trust
3. Beash Almshouses Trust

9/21 21/22 Calendar of Meetings

- 1 To agree the draft Calendar of Council and Committee Meetings 2021/22

10/21 To suggest items for the agenda for the next meeting of the Parish Council to be held on **Thursday 22nd July at 7.45** in the **Ashlea Room**. Items to the Clerk by e-mail **by Thursday 15th July**.

Dates of next committee meetings and events to be agreed.

1. Maintenance and Traffic Committee 25th June 12 noon tbc
2. Planning Committee meeting to be arranged
3. Finance and Policy – Working Group Meeting Wednesday 2nd June 7.30pm via Zoom

Dates of meetings of Stanstead Abbots Parish Council 2021-22

Thursday 22nd July 2021
Thursday 9th September 2021
Thursday 7th October 2021
Thursday 11th November 2021
Thursday 13th January 2022
Thursday 10th February 2022
Thursday 10th March 2022