



# Stanstead Abbots Parish Council

stansteadabbottsparishcouncil.gov.uk

Clerk to the Council  
S. Neighbour

150 The Maltings, Roydon Road  
Stanstead Abbots SG12 8HG

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To: Councillors Dormon (Chairman), Breach, Cassidy, Chapman, Davies, Hickford, Howlett, Poulton, and Witting.

You are summoned to attend the on-line meeting of

## **Stanstead Abbots Parish Council**

Meeting to be held on  
**Thursday 24<sup>th</sup> June 2021 at 7.45pm in the Parish Hall**

### **Members of the public and press are invited to attend this meeting.**

Social distancing and Government guidelines mean that this meeting will be attended by 6 members of the Council only. Members of the public can attend via zoom. Any member of the public who would like to ask a question is asked to submit it in writing if possible please, prior to the meeting to the clerk to ensure that the points being made are noted. If you wish to join the meeting remotely, please email [clerk@stansteadabbottsparishcouncil.gov.uk](mailto:clerk@stansteadabbottsparishcouncil.gov.uk) for the zoom details.

Please note that in order to keep the meeting as short as reasonably possible due to the current Covid situation, questions may be answered after the meeting directly to the questioner rather than on the night. Both the questions and answers will be posted on the website in due course.

Sarah Neighbour  
Clerk to Stanstead Abbots Parish Council

17th June 2021

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire before the meeting.

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- 11/21 Public Forum**  
To suspend the meeting to receive representations from members of the public on matters within the remit of the Parish Council.
- 12/21 To receive and accept apologies of absence.**
- 13/21 To receive Disclosures of Pecuniary Interests (DPI) from Councillors, in accordance with section 30 of the Localism Act 2011.**  
**It is the responsibility of each Councillor to ensure that the register of their interests is kept up to date.**
- 14/21 To grant dispensations on matters to be discussed at the meeting.**
- 15/21 To confirm the Minutes of the Stanstead Abbots Parish Council Annual Council meeting on the 27<sup>th</sup> of May 2021.**
- 16/21 To appoint a Vice Chairman of the Council**
- 17/21 Reports from District and County Councillors.**
- 18/21 Crime and Policing in Stanstead Abbots**
  - 1. Update from the latest police priority setting forum meeting.

## 19/21 Budget and Payments

1. Agree the payments and bank reconciliations for April and May 2021

## 20/21 Internal Audit Report 20/21

1. To accept the Internal Audit Report 2020/21 and note the recommendations.
2. To receive and note the signed Annual Internal Audit Report 20/21 of the Annual Governance and Accountability Return for the year ending 31<sup>st</sup> March 2021

## 21/21 The Annual Return 2020/21 and associated documents

1. To receive and approve Section 1 Governance Statements of the Annual Governance and Accountability Return for the year ending 31<sup>st</sup> March 2021
2. To receive and approve Section 2 Accounting Statements of the Annual Governance and Accountability Return for the year ending 31<sup>st</sup> March 2021
3. To agree the dates for the Period for the Exercise of Public Rights will be Monday 28<sup>th</sup> June to Friday 6<sup>th</sup> August 2021. The relevant notice advising of such rights will therefore be displayed on the Council website and on the noticeboards

## 22/21 Proposed improvements to The Meadow

1. To approve signing the Welcome Back Fund Service Level Agreement
2. To approve expenditure for new seating for the village playground and the Meadow up to a maximum of £5,000 which will be reclaimed in full as part of the Welcome Back Fund via East Herts Council.
3. To delegate the costings and re-design of the Meadow area as a seating and potential barbeque area to the Management and Traffic Committee.

## 23/21 Planning

Planning applications can be viewed on the East Herts District Council website at: <https://publicaccess.eastherts.gov.uk> Please enter the application reference, keyword or address and then Search

**Applications submitted where deadline has passed -**

**3/21/1230/HH PROPOSAL:** Single storey front and rear extensions **AT** 3 Abbots Court High Street Stanstead Abbots Hertfordshire SG12 8UZ CONSULTATION Deadline: **Please send me your comments by: 9th June 2021**

**Current Planning Applications -**

**3/21/1476/ARPN PROPOSAL:** Change of use of Agricultural Buildings to create 2 dwellings **AT** Black Barn Halfway House Farm Stanstead Road Hertfordshire CONSULTATION Deadline: **Please send me your comments by: 30th June 2021**

**Decisions –**

**3/21/0647/HH :** Loft conversion with three roof lights and replacement windows . **AT:** 133 Cappell Lane Stanstead Abbots, Hertfordshire SG12 8DA. **this matter was considered by the Council on the 7th May 2021 and it was decided to Grant Planning Permission subject to Conditions.**

**Other Planning Items –**

Update on the progress of Websters Planning Application for the Netherfield Lane Brownfield Site

**24/21 New LGA Member Code of Conduct**

1. Councillor training 7<sup>th</sup> July 6- 8pm with HAPTC
2. To approve adopting the new LGA Member Code of Conduct including EHDC amendment.

**25/21 Update on the Neighbourhood Plan**

**26/21 CCTV Update**

**27/21 Speeding in the village Update**

**28/21 Litter, fly tipping and rubbish collection**

**29/21 Parish Magazine Update**

**30/21** To suggest items for the agenda for the Parish Council to be held on **Thursday 22<sup>nd</sup> July at 7.45pm**, items to the Clerk by e-mail by Thursday 15<sup>th</sup> July 2021 at the latest.

**Dates of next committee meetings and events to be agreed.**

1. Maintenance and Traffic Committee Friday 25<sup>th</sup> June at 12noon venue TBC
2. Planning Committee meeting to be arranged.
3. Finance and Policy Committee Wednesday 29<sup>th</sup> September at 7.30pm

**Dates of meetings of Stanstead Abbots Parish Council 2021**

Thursday 22<sup>nd</sup> July 2021

Thursday 9<sup>th</sup> September 2021

Thursday 7<sup>th</sup> October 2021

Thursday 11<sup>th</sup> November 2021

Thursday 13<sup>th</sup> January 2022

Thursday 10<sup>th</sup> February 2022

Thursday 10<sup>th</sup> March 2022