



**Stanstead Abbots Parish Council**  
[www.stansteadabbottsparishcouncil.gov.uk](http://www.stansteadabbottsparishcouncil.gov.uk)

**Minutes of the Maintenance and Traffic Committee meeting held at 12.00noon  
on 25th June 2021 in the Ashlea Room**

**Committee Members present:** Cllr George Cassidy, Cllr Julia  
Davies, Cllr Mike Dormon, Cllr Chris Poulton

**Others Present:** Sarah Neighbour - Clerk

**1/21 APPOINTMENT OF CHAIRMAN**

Cllr Cassidy was appointed as Chairman on a temporary basis while Cllr Hickford is absent

**2/21 PUBLIC FORUM**

There were no members of the public present.

**3/21 APOLOGIES FOR ABSENCE**

Cllr John Hickford and Gini Trower (co-opted)

**4/21 DECLARATIONS OF INTEREST**

No declarations of interest were made.

**5/21 APPROVE MINUTES OF PREVIOUS MEETING**

The minutes of the meeting on 12<sup>th</sup> March 2021 (meeting on 16<sup>th</sup> April 2021 was cancelled due to period of public mourning for HRH Prince Phillip) and the notes from working group meeting held in the playground on 25<sup>th</sup> May 21 were approved and signed by the Chairman.

**Cllrs are reminded that minutes circulated are taken as read at the next meeting.  
If they have any comments, they should contact the Clerk prior to the meeting.**

**6/21 PLAYGROUND**

The wear and tear damage to the wet pour in the playground will continue to be monitored as repairs will need to be made soon, councillors will look for any grants available that may cover



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these repair costs. If a grant can be obtained the committee will investigate installing a fence around the table tennis and outdoor gym area.

**7/21 MEADOW IMPROVEMENTS**

At last night's council meeting the application for funding from the Welcome Back Fund was approved. The Council will enter a service level agreement with East Herts for approximately £5,000 which will be used to purchase additional seating for the playground and meadow area. 4 octagonal 8-seater benches and 2 A frame benches will be purchased, all the furniture is made of heavy duty recycled plastic and one of each style of seating will have wheelchair access.

This committee will investigate designs for a community seating area over the Meadow which may include a BBQ area. The Meadow is currently very overgrown so will need significant clearing and then ongoing maintenance. Cllr Davies will contact French and Jupps.

**8/21 CCTV**

Cllrs Cassidy and Dormon visited the Hertfordshire control room in Stevenage and was impressed by the technology. Cllr Dormon will start accessing and sharing the monthly CCTV incident reports and it was suggested this information be shared with the public via social media and our website to promote the CCTV.

Another notice advising the existence of CCTV cameras needs to be put up in the playground. One of the trees on the entrance to the playground is overgrown and partially blocking the view of one of the CCTV cameras, committee members will look at the tree after the meeting. Cllr Davies will arrange a lunch for Lee in acknowledgement of all his help with the CCTV.





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**9/21 RUBBISH BIN**

There are currently 3 rubbish bins over the village playground, if the council acquires any additional bins the committee will need to ensure they are emptied regularly. If a BBQ area is built over the meadow more larger bins will need to be provided.

**10/21 PAINTING OF RED PHONE BOX AND BOLLARDS**

Cllr Cassidy has tried to contact the painter on several occasions but still cannot obtain a definite date for the painting of the phone box as the painter hasn't been available. It was agreed that the clerk would email the committee to try and arrange an afternoon for the phone



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box to be painted ourselves. It was also agreed that Cllr Cassidy would try and secure a date from the painter for the painting of the bollards.

**11/21 TO CONSIDER LITTER AND FLY TIPPING**

There continues to be an issue of silver cannisters being found over the village playground which the handyman picks up.

**12/21 NEW PLANTERS FOR MEADOW**

During discussions with EHDC about the welcome back fund, officers there advised there are some large planters available that have been removed from other areas of Hertfordshire as they are no longer needed and which the parish council may be able to obtain at minimal cost. The committee discussed members/organisations of the village could adopt a planter and maintain them. They could be placed in the new community seating area at the Meadow. Local businesses could be approached to contribute/sponsor BBQ equipment or planters.

It was agreed that the clerk will request 4 x large rectangular planters 1600 x 400 and send a picture of the area over the meadow where the planters are going

**13/21 SPEEDING IN THE VILLAGE**

Speeding continues to be a problem, particularly down Roydon Road. Cllr Cassidy has applied for a Speed Indicator Device and is waiting for a response. It was agreed that the clerk should register the parish council for the 20's plenty campaign.

**14/21 WEIGHT LIMITS IN THE VILLAGE**

No further update currently.

**15/21 DEFIBRILATOR – REPORTING UPDATE**

Cllr Howlett continues to monitor the defibrillator on a regular basis on behalf of the council which is very much appreciated. The clerk will forward the monitoring reports on to the Committee and investigate a training session on how to use the defibrillator. The clerk will share the link to the British Heart Foundation training video currently on the council website to the Facebook page.

**16/21** The next meeting of the M and T Committee will be on Friday 17<sup>th</sup> September 2021 at 12 noon. Items to discuss include:

- Christmas lights.
- Design options for new seating area meadow
- Community event for the playground works

The meeting finished at 1.29pm.

Signed .....Chair Date.....